



Member Attendance at Meetings

It is extremely important that you stay home if you are feeling unwell, even if the likelihood of your having Covid19 is low. Please consider the wellbeing of your U3A friends at this time.

- The maximum number of persons seated in the Hall at any one time is dictated by SA Health, and may be subject to change at short notice.
- An SA Health Covid Safe Plan is in place.
- The Hall will be presented to U3A by Active Elders with all surfaces disinfected e.g. tables, chairs, kitchen area, toilets, and with the public areas of the Hall previously sprayed with Glen 20, and sealed (shut and locked).
- U3A as hirer of the Hall has to repeat the above cleaning regime after the meeting.
- It should be noted that a Government fine of \$5,000 is levied if we are found to be in breach of any of the safety rules.

Entry, Exit and Social Distancing

- Entry by main car park door.
- Meetings are scheduled to start at 2.00 pm sharp. Door will be opened at 1.45 pm. If you arrive before 1.45, please wait in car, or in carpark.
- Hand sanitiser will be provided at the door (and in the toilet areas).
- **Attendance will be recorded by a Committee Member as you enter - Name & Phone Number.**
- Chairs will be set out before the meeting observing social distancing rules. Move directly to a seat. Do not move around the room or mingle in small groups.
- Please do not move your chair – before, during or after the meeting.
- Tea and Coffee will not be provided at present. However, you are welcome to bring a personal drinking bottle if you wish.
- Leave promptly at the end of the meeting, as the room has to be disinfected and sealed.

Many thanks for your co-operation.

Liz Gordon
President

14th August 2020

Acknowledging the generous support of Flinders University

